

Rural Health Collaborative Executive Committee Meeting Minutes

January 27, 2020

Time: 5:00pm to 6:00pm

Location: Virtual Meeting

The following Rural Health Collaborative (RHC) Executive Committee members were in attendance:

Victoria Bayless, MHSA

Timothy Shanahan, DO

Roger Harrell, MHA

April Sharp, LCSW

Ken Kozel, MBA, FACHE

Fredia Wadley, MD

Scott LeRoy, MPH

William Webb, MS

Also in attendance: Lindsey Snyder, Esq., Assistant Attorney General, Maryland Department of Health; Ron Bialek, MPP, Executive Director, RHC, and President, Public Health Foundation (PHF); Kathleen Amos, MLIS, Assistant Director, Academic/Practice Linkages, PHF

Welcome and Review of Agenda

Meeting was called to order at 5:03pm by RHC President Fredia Wadley, MD.

Review and Approval of October 28, 2019 Executive Committee Meeting Minutes

Fredia Wadley, MD, Talbot County Health Officer

Dr. Wadley requested any comments on the draft minutes for the October 28, 2019 RHC Executive Committee meeting. No additions or corrections were provided. The RHC Executive Committee approved the minutes.

RHC Member Nominations and Appointments

A. Update on Secretarial Appointments

B. Nominees Needed:

- i. 1 Primary Care Provider Who Practices in the Mid-Shore Region**
- ii. 1 Health Care Consumer from Kent County**

Ron Bialek, MPP, RHC Executive Director

- The Maryland Secretary of Health has appointed two new RHC members and reappointed one. Maura Manley was reappointed to a second term representing a health care consumer from Dorchester County. Margaret Ellen Kalmanowicz has been appointed to serve as a representative of a local Board of Education in the Mid-Shore Region. Chrissy Bartz has been appointed to serve as a representative of a health care provider from Caroline County. Two additional nominations are awaiting Secretarial appointment.
- RHC Executive Committee members discussed nominations for two vacant seats: primary care provider who practices in the Mid-Shore Region and health care consumer from Kent County. The RHC Executive Committee made its nomination for the primary care provider who practices in the Mid-Shore Region seat. The individual nominated will be contacted to confirm his willingness to serve, and the nomination will be submitted to the Secretary of Health for consideration. Nominations are needed for the health care consumer from Kent County seat.

Discussion of Draft Rural Health Complex Components Plan for 2020

A. Where We are Now

B. What the RHC Legislation Requires

C. Plan for Meeting RHC Legislative Requirements

Ron Bialek, MPP, RHC Executive Director

- RHC Executive Director Ron Bialek, MPP, reviewed progress the RHC has made so far and what the RHC needs to achieve going forward. The RHC is focusing on two main deliverables for December 2020: recommended standards and criteria that a community must meet to establish a rural health complex and standards and criteria for the rural health complex.
- RHC Executive Committee members discussed an initial draft list of criteria that a community must meet to establish a rural health complex and criteria for the rural health complex.
- Mr. Bialek reviewed the plan for the RHC's work in 2020:
 - January RHC meeting – discuss criteria a community must meet to establish a rural health complex
 - March RHC meeting – discuss criteria for a rural health complex
 - Prior to June RHC meeting – staff will develop drafts of the criteria and share with the RHC Executive Committee, begin drafting standards related to the criteria
 - June RHC meeting – share drafts of the criteria, discuss drafts of standards related to the criteria
 - September RHC meeting (tentative) – discuss drafts of standards, begin discussion of policy recommendations the RHC may wish to make when submitting the criteria and standards
 - November RHC meeting (tentative) – finalize criteria, standards, and policy recommendations
- The plan for 2020 will be adjusted as needed based on progress.

Discussion of Remaining Funds

Fredia Wadley, MD, Talbot County Health Officer

Dr. Wadley requested input on priority activities/needs for the remainder of the RHC budget.

RHC Officer Nominations

Ron Bialek, MPP, RHC Executive Director

Mr. Bialek requested nominations for the three RHC officer positions: President, Vice-President, and Secretary/Treasurer. Officers serve a 1-year term, with the RHC Executive Committee electing new officers after the first RHC meeting of the year. The RHC Executive Committee decided to keep Secretary/Treasurer as a combined position.

Wrap-Up and Next Steps

Fredia Wadley, MD, Talbot County Health Officer

Meeting was adjourned at 5:44pm.